Western Technical College

10514185  Occupational Therapy Practice and Management

Course Outcome Summary

Course Information

Description  Provides opportunities to practice clinical management skills, continuous quality improvement measurement, and administrative concepts and procedures. Students create a professional development plan.

Career Cluster  Health Science

Instructional Level  Associate Degree Courses

Total Credits  2.00

Total Hours  36.00

Types of Instruction

<table>
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<tr>
<th>Instruction Type</th>
<th>Credits/Hours</th>
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<tr>
<td>Lecture</td>
<td>2 CR / 36 HR</td>
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Course History

Last Approval Date  1/20/2016

Pre/Corequisites

Prerequisite  10514184 OTA Fieldwork I

Prerequisite  10514186 Fieldwork II - A

Textbooks


Learner Supplies
OTKE Online Assessment - $25. **Vendor:** Campus Shop. Required.

Core Abilities

1. **Demonstrate ability to think critically.**
   - Status: **Active**

2. **Demonstrate ability to value self and work ethically with others in a diverse population.**
   - Status: **Active**

3. **Make decisions that incorporate the importance of sustainability.**
   - Status: **Active**

4. **Use technology effectively.**
   - Status: **Active**

Program Outcomes

1. **Practice within the distinct role and responsibility of the occupational therapy assistant**
   - Status: **Active**

   **Summative Assessment Strategies**
   1.1. Fieldwork Performance Evaluation for the Occupational Therapy Assistant Student
   **Criteria**
   1.1. Communicate the roles of the OTA to clients, families significant others and service providers
   1.2. Produce clear and accurate documentation

2. **Value life-long learning and the need to keep current with best practice**
   - Status: **Active**

   **Summative Assessment Strategies**
   2.1. Fieldwork Performance Evaluation for the Occupational Therapy Assistant Student
   **Criteria**
   2.1. Make informed practice decisions based on published research and relevant and informational resources
   2.2. Take responsibility for seeking out learning opportunities

3. **Apply occupational therapy principles and intervention tools to achieve expected outcomes**
   - Status: **Active**

   **Summative Assessment Strategies**
   3.1. Fieldwork Performance Evaluation for the Occupational Therapy Assistant Student
   **Criteria**
   3.1. Gather relevant data regarding a client
   3.2. Administer assessments
   3.3. Assist with interpreting assessment
   3.4. Report results of assessments
   3.5. Establish client centered and occupation based goals
   3.6. Plan interventions
   3.7. Select and sequence relevant interventions that promote the client's ability to engage in occupations
   3.8. Implement occupation-based interventions
   3.9. Perform activity analysis
   3.10. Modify the intervention plan based on client status

4. **Demonstrate professional behaviors, ethical standards, values, and attitudes of the**
occupational therapy profession

Status  Active

Summative Assessment Strategies
4.1. Fieldwork Performance Evaluation for the Occupational Therapy Assistant Student

Criteria
4.1. Adhere consistently to the AOTA code of ethics and site policies and procedures
4.2. Adhere to safety regulations
4.3. Interact with clients to facilitate the accomplishment of established goals
4.4. Communicate verbally and nonverbally with clients, families, significant others, colleague, and service providers
4.5. Demonstrate professional work behaviors including initiative, preparedness, dependability, and work site maintenance
4.6. Demonstrate effective time management
4.7. Demonstrate positive interpersonal skills
4.8. Respond constructively to feedback

5. Advocate for the profession, services, and consumers

Status  Active

Summative Assessment Strategies
5.1. Fieldwork Performance Evaluation for the Occupational Therapy Assistant Student

Criteria
5.1. Communicate the values and beliefs of occupational therapy to clients, families significant others and service providers

External Standards

Title  2011 Accreditation Council for Occupational Therapy Education (ACOTE®) Standards

Version/Date  2011

Association Status  Active

Sponsoring Organization  Accreditation Council for Occupational Therapy Education (ACOTE®)


Description

ACCREDITATION STANDARDS FOR AN ASSOCIATE-DEGREE-LEVEL EDUCATIONAL PROGRAM FOR THE OCCUPATIONAL THERAPY ASSISTANT

Target Standards

B.1.5. Articulate the ethical and practical considerations that affect the health and wellness needs of those who are experiencing or are at risk for social injustice, occupational deprivation, and disparity in the receipt of services.

B.2.3. Articulate to consumers, potential employers, colleagues, third-party payers, regulatory boards, policymakers, other audiences, and the general public both the unique nature of occupation as viewed by the profession of occupational therapy and the value of occupation support performance, participation, health, and well-being.

B.4.5. Articulate the role of the occupational therapy assistant and occupational therapist in the screening and evaluation process along with the importance of and rationale for supervision and collaborative work between the occupational therapy assistant and occupational therapist in that process.

B.4.9. Identify when to recommend to the occupational therapist the need for referring clients for additional evaluation.
B.5.22. Recognize and communicate the need to refer to specialists (both internal and external to the profession) for consultation and intervention.

B.5.26. Understand when and how to use the consultative process with specific consumers or consumer groups as directed by an occupational therapist.

B.5.28. Monitor and reassess, in collaboration with the client, caregiver, family, and significant others, the effect of occupational therapy intervention and the need for continued or modified intervention, and communicate the identified needs to the occupational therapist.

B.5.30. Under the direction of an administrator, manager, or occupational therapist, collect, organize, and report on data for evaluation of client outcomes.

B.5.31. Recommend to the occupational therapist the need for termination of occupational therapy services when stated outcomes have been achieved or it has been determined that they cannot be achieved. Assist with developing a summary of occupational therapy outcomes, recommendations, and referrals.

B.7.4. Demonstrate knowledge of various reimbursement systems (e.g., federal, state, third party, private payer) and documentation requirements that affect the practice of occupational therapy.

B.7.5. Demonstrate the ability to participate in the development, marketing, and management of service delivery options.

B.7.6. Participate in the documentation of ongoing processes for quality improvement and implement program changes as needed to ensure quality of services.

B.7.7. Identify strategies for effective, competency-based legal and ethical supervision of nonprofessional personnel.

B.7.8. Describe the ongoing professional responsibility for providing fieldwork education and the criteria for becoming a fieldwork educator.

B.9.1. Demonstrate knowledge and understanding of the American Occupational Therapy Association (AOTA) Occupational Therapy Code of Ethics and Ethics Standards and AOTA Standards of Practice and use them as a guide for ethical decision making in professional interactions, client interventions, and employment settings.

B.9.3. Promote occupational therapy by educating other professionals, service providers, consumers, third-party payers, regulatory bodies, and the public.

B.9.4. Discuss strategies for ongoing professional development to ensure that practice is consistent with current and accepted standards.

B.9.5. Identify professional responsibilities related to liability issues under current models of service provision.

B.9.6. Identify personal and professional abilities and competencies as they relate to job responsibilities.

B.9.9. Identify professional responsibilities and issues when providing service on a contractual basis.

B.9.10. Identify strategies for analyzing issues and making decisions to resolve personal and organizational ethical conflicts.

B.9.11. Identify the variety of informal and formal systems for resolving ethics disputes that have jurisdiction over occupational therapy practice.

B.9.13. Demonstrate professional advocacy by participating in organizations or agencies promoting the profession (e.g., AOTA, state occupational therapy associations, advocacy organizations).

**Course Competencies**

1. **Contribute to quality improvement process**

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<tr>
<th>Domain</th>
<th>Psychomotor</th>
<th>Level</th>
<th>Practicing</th>
<th>Status</th>
<th>Active</th>
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Linked Core Abilities

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Demonstrate ability to think critically.

Linked Program Outcomes
Practice within the distinct role and responsibility of the occupational therapy assistant
Value life-long learning and the need to keep current with best practice

Linked External Standards
B.5.28. Monitor and reassess, in collaboration with the client, caregiver, family, and significant others, the effect of occupational therapy intervention and the need for continued or modified intervention, and communicate the identified needs to the occupational therapist.
B.5.30. Under the direction of an administrator, manager, or occupational therapist, collect, organize, and report on data for evaluation of client outcomes.
B.7.6. Participate in the documentation of ongoing processes for quality improvement and implement program changes as needed to ensure quality of services.

Assessment Strategies
1.1. through written, oral or graphic assessment

Criteria
Your performance will be successful when:
1.1. you investigate the system's quality improvement process
1.2. you identify how the results of the quality improvement process affect the system
1.3. you implement components of a quality improvement process

2. Advocate for profession, services and consumers
Domain Affective Level Internalizing Status Active

Linked Core Abilities
Demonstrate ability to value self and work ethically with others in a diverse population.

Linked Program Outcomes
Apply occupational therapy principles and intervention tools to achieve expected outcomes
Advocate for the profession, services, and consumers

Linked External Standards
B.2.3. Articulate to consumers, potential employers, colleagues, third-party payers, regulatory boards, policymakers, other audiences, and the general public both the unique nature of occupation as viewed by the profession of occupational therapy and the value of occupation support performance, participation, health, and well-being.
B.4.9. Identify when to recommend to the occupational therapist the need for referring clients for additional evaluation.
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B.5.31. Recommend to the occupational therapist the need for termination of occupational therapy services when stated outcomes have been achieved or it has been determined that they cannot be achieved. Assist with developing a summary of occupational therapy outcomes, recommendations, and referrals.
B.7.4. Demonstrate knowledge of various reimbursement systems (e.g., federal, state, third party, private payer) and documentation requirements that affect the practice of occupational therapy.
B.9.3. Promote occupational therapy by educating other professionals, service providers, consumers, third-party payers, regulatory bodies, and the public.
B.9.13. Demonstrate professional advocacy by participating in organizations or agencies promoting the profession (e.g., AOTA, state occupational therapy associations, advocacy organizations).

Assessment Strategies
2.1. through written, oral or graphic assessment

Criteria
Your performance will be successful when:

2.1. you communicate professional issues to relevant stakeholders such as legislative, health providers, and/or community

2.2. you define advocacy and the role of an advocate

2.3. you communicate the role of OT to clients, families, and significant others, service providers, and public

Learning Objectives
2.a. Reimbursement
2.b. Marketing
2.c. R

3. **Determine solutions to ethical and legal issues**
   
   **Domain**  Cognitive  **Level**  Analyzing  **Status**  Active
   
   Linked Core Abilities
   Demonstrate ability to think critically.

   Linked Program Outcomes
   Value life-long learning and the need to keep current with best practice
   Demonstrate professional behaviors, ethical standards, values, and attitudes of the occupational therapy profession

   Linked External Standards
   B.1.5. Articulate the ethical and practical considerations that affect the health and wellness needs of those who are experiencing or are at risk for social injustice, occupational deprivation, and disparity in the receipt of services.
   B.7.4. Demonstrate knowledge of various reimbursement systems (e.g., federal, state, third party, private payer) and documentation requirements that affect the practice of occupational therapy.
   B.7.7. Identify strategies for effective, competency-based legal and ethical supervision of nonprofessional personnel.
   B.9.1. Demonstrate knowledge and understanding of the American Occupational Therapy Association (AOTA) Occupational Therapy Code of Ethics and Ethics Standards and AOTA Standards of Practice and use them as a guide for ethical decision making in professional interactions, client interventions, and employment settings.
   B.9.5. Identify professional responsibilities related to liability issues under current models of service provision.
   B.9.9. Identify professional responsibilities and issues when providing service on a contractual basis.
   B.9.10. Identify strategies for analyzing issues and making decisions to resolve personal and organizational ethical conflicts.
   B.9.11. Identify the variety of informal and formal systems for resolving ethics disputes that have jurisdiction over occupational therapy practice.

   Assessment Strategies
   3.1. in written or oral responses to scenarios describing situations in which you need to make legal and ethical choices

   **Criteria**
   
   **Your performance will be successful when:**
   
   3.1. responses accurately identify the state and/or federal laws that apply to each scenario
   3.2. responses describe the legal/ethical issues present in each scenario
   3.3. responses propose, for each scenario, a course of action that complies with state and federal laws
   3.4. responses explain logic of the proposed courses of action
   3.5. responses predict the ramifications of failure to comply with federal and/or state laws and agency regulations in the context of each scenario
   3.6. you articulate state and national regulatory requirements

4. **Demonstrate management skills**
   
   **Domain**  Cognitive  **Level**  Evaluating  **Status**  Active
   
   Linked Core Abilities
   Demonstrate ability to think critically.

   Linked Program Outcomes
Demonstrate professional behaviors, ethical standards, values, and attitudes of the occupational therapy profession
Advocate for the profession, services, and consumers

Linked External Standards
B.5.30. Under the direction of an administrator, manager, or occupational therapist, collect, organize, and report on data for evaluation of client outcomes.
B.7.4. Demonstrate knowledge of various reimbursement systems (e.g., federal, state, third party, private payer) and documentation requirements that affect the practice of occupational therapy.
B.7.5. Demonstrate the ability to participate in the development, marketing, and management of service delivery options.
B.9.9. Identify professional responsibilities and issues when providing service on a contractual basis.

Assessment Strategies
4.1. through written, oral or graphic assessment

Criteria

Your performance will be successful when:
4.1. you implement selected planning tools (e.g. budgets, schedules) to achieve goals
4.2. you select human and nonhuman resources (e.g. time, equipment, materials, money, information, support systems), efficiently to accomplish a task
4.3. you articulate the relationship between vision/mission statements and the management role

Learning Objectives
4.a. Management skills

5. Explore supervisory responsibilities

Domain  Cognitive  Level  Analyzing  Status  Active

Linked Core Abilities
Demonstrate ability to value self and work ethically with others in a diverse population.

Linked Program Outcomes
Practice within the distinct role and responsibility of the occupational therapy assistant
Demonstrate professional behaviors, ethical standards, values, and attitudes of the occupational therapy profession

Linked External Standards
B.4.5. Articulate the role of the occupational therapy assistant and occupational therapist in the screening and evaluation process along with the importance of and rationale for supervision and collaborative work between the occupational therapy assistant and occupational therapist in that process.
B.4.9. Identify when to recommend to the occupational therapist the need for referring clients for additional evaluation.
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B.5.31. Recommend to the occupational therapist the need for termination of occupational therapy services when stated outcomes have been achieved or it has been determined that they cannot be achieved. Assist with developing a summary of occupational therapy outcomes, recommendations, and referrals.
B.7.8. Describe the ongoing professional responsibility for providing fieldwork education and the criteria for becoming a fieldwork educator.

Assessment Strategies
5.1. when you apply supervisory principles to selected scenarios

Criteria

Your performance will be successful when:
5.1. response outlines the actions the supervisor and supervisee would perform
5.2. response includes an application of the appropriate conflict resolution strategies
5.3. response is within the roles and responsibilities of the OTA position
5.4. you differentiate between the OT and OTA role
5.5. you investigate the role of the OTA as supervisor in various settings

6. **Create a professional development plan**

*Domain*  
Cognitive  
*Level*  
Creating  
*Status*  
Active

**Linked Core Abilities**
Demonstrate ability to think critically.

**Linked Program Outcomes**
Value life-long learning and the need to keep current with best practice
Demonstrate professional behaviors, ethical standards, values, and attitudes of the occupational therapy profession

**Linked External Standards**
B.7.8. Describe the ongoing professional responsibility for providing fieldwork education and the criteria for becoming a fieldwork educator.
B.9.4. Discuss strategies for ongoing professional development to ensure that practice is consistent with current and accepted standards.
B.9.6. Identify personal and professional abilities and competencies as they relate to job responsibilities.

**Assessment Strategies**
6.1. in the development of a professional development plan or portfolio

**Criteria**

*Your performance will be successful when:*
6.1. your plan is focused on your continued growth after graduation
6.2. your plan sets goals for completing certification and other professional growth goals
6.3. your plan specifies professional organizations that you may join to illustrate how organizational membership contributes to professional development
6.4. your plan includes a professional resume
6.5. your plan includes interview preparation
6.6. your plan lays out strategies and timelines for professional development

**Learning Objectives**
6.a. Examine national requirements for credentialing, licensure, certification, and registration
6.b. resume writing